Annapolis Valley Regional Library Job Posting
Library Clerk, Wolfville Branch, Part-Time 6-Month Contract

This position is being posted internally and externally.

Summary:

Position: Library Clerk
Location: Wolfville Branch
Status: Contract Part-Time for 6 months, with possibility of extension or to be made permanent
Salary range 2026-2027: $21.30 - $23.18 per hour
Hours per pay period: 35 hours

Description of Work:

The Library Clerk is responsible for service to the public including circulation, information and technology questions, delivering programs, and oversight of the Branch in the absence of the Branch Supervisor.

Hours of work: 2-week rotation

Week 1	**Week 2**
Monday- OFF	Monday- OFF
Tuesday- 12:00pm-8:00pm	Tuesday- 12:00pm-8:00pm
Wednesday- OFF	Wednesday- OFF
Thursday- 11:00am-6:00pm	Thursday- 11:00am-6:00pm
Friday- OFF	Friday- OFF
Saturday- 9:30am-5:00pm	Saturday- OFF
Sunday – OFF	Sunday – OFF

Timeline

Interested candidates are asked to submit a resume and cover letter indicating how they meet the qualifications of this position by 11:59pm on Monday, October 5th to Julia Merritt, CEO via email at: hr@valleylibrary.ca.

Interviews will take place during the week of October 12th. The anticipated start date for this position will be Tuesday, October 27th or earlier.