



Annapolis Valley Regional Library Job Posting Library Clerk, Wolfville Branch, Part-Time 6-Month Contract

This position is being posted internally and externally.

Summary:

Position: Library Clerk

Location: Wolfville Branch

Status: Contract Part-Time for 6 months, with possibility of extension or to be made permanent

Salary range 2026-2027: \$21.30 - \$23.18 per hour

Hours per pay period: 35 hours

Description of Work:

The Library Clerk is responsible for service to the public including circulation, information and technology questions, delivering programs, and oversight of the Branch in the absence of the Branch Supervisor.

Hours of work: 2-week rotation

Week 1	Week 2
Monday- OFF	Monday- OFF
Tuesday- OFF	Tuesday- OFF
Wednesday- 10:30am-6:00pm	Wednesday- 10:30am-6:00pm
Thursday- OFF	Thursday- OFF
Friday- 10:30am-6:00pm	Friday- 10:30am-6:00pm
Saturday- OFF	Saturday- 9:30am-5:00pm
Sunday – OFF	Sunday – OFF

Timeline

Interested candidates are asked to submit a resume and cover letter indicating how they meet the qualifications of this position by 11:59pm on Friday, September 18th to Julia Merritt, CEO via email at: hr@valleylibrary.ca.

Interviews will take place during the week of September 21st. The anticipated start date for this position will be Tuesday, October 13th or earlier.