



Annapolis Valley Regional Library

Regular Board Meeting

Thursday, February 20, 2025

5:30 p.m. - 8:30 p.m.

VIRTUAL; via Zoom

Minutes

PRESENT: Rob Baker, Jill Cox, Emily Lutz, Adele MacDonald, Janet Ness, Karie-Ann Parsons-Saltzman, Chrystal Remme, Ty Walsh

STAFF: Julia Merritt (CEO), Carin Cress (EA)

GUESTS: Ilse van Wissen and Shruti Deivanayagam, Davis Pier

REGRETS: None

1. Call to order

J. Ness called the meeting to order at 5:37 pm.

2. Approval of Agenda

There were no additions to the Agenda.

MOTION: To approve the agenda as circulated.

MOVED BY: Adele MacDonald **SECONDED BY:** Jill Cox **CARRIED**

3. Approval of Minutes of the Previous Meeting

3.1 Minutes from the January 16th, 2025 in-person meeting.

MOTION: To accept the minutes of January 16th, 2025 meeting as presented.

MOVED BY: Adele MacDonald **SECONDED BY:** Jill Cox **CARRIED**

4. Guests/Presentations: (IN CAMERA) Ilse van Wissen and Shruti Deivanayagam, Davis Pier: Overview of Community Consultation and Sensitivity Analysis

MOTION: To go IN CAMERA.

MOVED BY: Emily Lutz **SECONDED BY:** Ty Walsh **CARRIED**

I. van Wissen presented the Overview of Community Consultation and S. Deivanayagam presented the Sensitivity Analysis.
Report is included in the package.

MOTION: To go OUT OF CAMERA.

MOVED BY: Ty Walsh SECONDED BY: Jill Cox CARRIED

5. Correspondence and Communications

5.1 Received:

- 5.1.1 Jan 23, 2025 CCTH to AVRL
- 5.1.2 Jan 23, 2025 Hantsport Friends of the Library to AVRL
- 5.1.3 Jan 29, 2025 Municipalities to CCTH DRAFT

MOTION: To receive the correspondence.

MOVED BY: Rob Baker SECONDED BY: Jill Cox CARRIED

6. Business Arising from the Previous Meeting:

6.1 Assigning members to the Investment Subcommittee:

Board Member Volunteer Positions:

R. Baker volunteered for one of the board member positions.

Subcommittee Roles:

J. Ness will serve as Chair.

E. Lutz will serve as Treasurer.

J. Cox will serve as a Board Member.

R. Baker will serve as a Board Member.

MOTION: To approve the members of the Investment Subcommittee

MOVED BY: Karie-Ann Parsons-Saltzman SECONDED BY: Ty Walsh CARRIED

7. Board Orientation

J. Merritt presented the board orientation package.

See separate schedule in Board package.

MOTION: To defer the agenda until the next meeting with no new additions

MOVED BY: Adele MacDonald SECONDED BY: Ty Walsh CARRIED

8. Committee Reports

8.1 Executive Committee, Janet Ness (Chair):

Due to time constraints, this will be deferred to the next meeting.

8.2 Human Resources Committee, Jill Cox:

Due to time constraints, this will be deferred to the next meeting.

8.3 Finance Committee, Emily Lutz (Chair):

- 8.3.1 Income Statement April 1, 2024 – January 31, 2025

Due to time constraints, this will be deferred to the next meeting.

8.3.2 Deferred Revenue report January 31, 2025

Due to time constraints, this will be deferred to the next meeting.

8.3.3. Investment Report

None

8.3.4 Investment Subcommittee Report

None

8.4 LBANS:

Due to time constraints, this will be deferred to the next meeting.

9. Report from the Chief Executive Officer

9.1 Update from the CEO:

Due to time constraints, this will be deferred to the next meeting.

9.2 Moving Through Update:

Due to time constraints, this will be deferred to the next meeting.

9.3 IACLA Summary and Motion:

9.3.1 IACLA 2025 Plan for Board Approval

Due to time constraints, this will be deferred to the next meeting.

9.4 Statistical Reports:

9.4.1 AVRIL Performance Measures Sept 2024 – January 2025

Due to time constraints, this will be deferred to the next meeting.

9.4.2 Same Page 2024 Overdrive Statistics

Due to time constraints, this will be deferred to the next meeting.

10. New Business:

Due to time constraints, this will be deferred to the next meeting.

11. Announcements from Board Members

Due to time constraints, this will be deferred to the next meeting.

12. In camera: matters pertaining to an identifiable individual

Due to time constraints, this will be deferred to the next meeting.

13. Next meeting:

To complete the remaining items on this agenda, a virtual meeting will be scheduled for March; a date will be determined by Doodle Poll.

14. Adjournment

MOTION: To adjourn the meeting at 8:40pm.

Moved BY: Adele MacDonald CARRIED