



Annapolis Valley Regional Library Board Annual General Meeting

Thursday, June 23, 2022

5:06 p.m. -5:54 p.m.

Hybrid In-Person/Zoom Meeting

Minutes

PRESENT: Janet Ness, Jane Bustin, Jill Cox, Lesley MacDonald, Alex Morrison, Gillian Yorke, Emily Lutz, Bob Morton, Angela Reynolds.

REGRETS: Pat Power

GUESTS: Barry Kendall (Grant Thornton), Liann Jaquard (Grant Thornton), Ann-Marie Mathieu, Shelley Wallace

1. Call to order:

The meeting was called to order at 5:06 pm by Janet Ness, Chair.

2. Minutes of the June 17, 2021 AGM

MOTION: That the Minutes of the June 17, 2021 Annual General Meeting be approved with one date change ammended.

MOVED BY: Jill Cox **SECONDED BY:** Bob Morton **CARRIED.**

3. Presentation of the Annual Audited Financial Statements:

Barry Kendall (Grant Thornton) presented the "unqualified" April 1, 2021 - March 31, 2022 Financial Statements (see attached). Mr. Kendall stated that AVRL does a remarkable job of budgeting- well managed and consistent, operationally generating sufficient cash. He noted that AVRL has a strong financial base to move forward on. Mr. Kendall also presented a five-year cash-flow trend, which will be attached to the minutes. One other note was to consider a re-evaluation of the accrued sick leave benefit obligation in the next few years. The Board noted their appreciation to the auditors and to staff Shelley Wallace.

MOTION: That the Financial Statements for April 1, 2021 - March 31, 2022 as presented by Grant Thornton be approved.

MOVED BY: Lesley MacDonald SECONDED BY: Gillian Yorke CARRIED.

Barry Kendall, Liann Jaquard, and Shelley Wallace left the meeting.

4. Appointment of the Auditors:

**MOTION: That Grant Thornton be appointed as the auditors for the coming fiscal year:
April 1, 2022 - March 31, 2023.**

MOVED BY: Lesley MacDonald SECONDED BY: Gillian Yorke CARRIED.

5. Revisions to the AVRL Board By-Laws:

There were no changes to the By-laws.

6. Annual Reports:

6.1 Chair:

Janet Ness, Acting Chair AVRL, presented the Annual Report from the Chair (see attached).

6.2 Chair, Finance Committee:

Lesley MacDonald, Chair Human Resources Committee, presented the HR Annual Report (see attached).

6.3 Chair, Human Resources Committee:

Jill Cox, Chair Human Resources Committee, presented the HR Annual Report (see attached).

6.4 Chair, Advocacy and Development Committee:

Janet Ness, Chair Advocacy and Development Committee, presented the A&DC Annual Report (see attached).

6.5 Chief Executive Officer:

Ann-Marie Mathieu, retired Chief Executive Officer, presented the AVRL Annual Report April 1st, 2021 - March 31st, 2022, and the summary brochure (see attached).

MOTION: To accept the Annual Reports (6.1 - 6.5) as presented.

MOVED BY: Gillian Yorke SECONDED BY: Alex Morrison CARRIED

7. Election of the Officers:

7.1 Chair:

Angela Reynolds assumed the Chair for the election of the Chair. Jill Cox nominated Janet Ness to serve as Chair, and Jane Bustin seconded the nomination. The nomination was accepted. There were no further nominations.

MOTION: That Janet Ness serve as the Chair for 2022 - 2023.

**MOVED BY: Jill Cox SECONDED BY: Jane Bustin UNANIMOUSLY
CARRIED**

Janet thanked the group and resumed as Chair.

7.2 Vice-Chair:

Lesley MacDonald nominated Jill Cox to serve as Vice-Chair, and Gillian Yorke seconded the nomination. The nomination was accepted. There were no further nominations.

MOTION: That Jill Cox serve as Vice-Chair for 2022 - 2023.

MOVED BY: Lesley MacDonald SECONDED BY: Gillian Yorke UNANIMOUSLY CARRIED

7.3 Treasurer:

Jane Bustin nominated Lesley MacDonald to serve as Treasurer, and Jill Cox seconded the nomination. The nomination was accepted. There were no further nominations.

MOTION: That Lesley MacDonald serve as Treasurer for 2022-2023.

MOVED BY: Jane Bustin SECONDED BY: Jill Cox UNANIMOUSLY CARRIED

8. Appointment of the LBANS Representative:

LBANS Representative:

Gillian Yorke nominated Alex Morrison to serve as the LBANS Representative , and Lesley MacDonald seconded the nomination. The nomination was accepted. There were no further nominations.

MOTION: That Alex Morrison serve as the representative to LBANS for 2022- 2023

MOVED BY: Gillian Yorke SECONDED BY: Lesley MacDonald CARRIED

9. Next meeting(s):

The next regular Board Meeting is scheduled for **Thursday, June 23, 2022- 6:00 pm-8:00pm** immediately following the close of the AGM.

10. Adjournment:

MOTION: That the meeting be adjourned at 5:54 pm.

MOVED BY: Lesley MacDonald

Minutes prepared by Angela Reynolds
CEO/Secretary to the AVRL Board