



Annapolis Valley Regional Library

Regular Board Meeting
Thursday, June 13, 2019
5:50 p.m. - 6:15 p.m.
Berwick Council Chambers

Minutes

(Following the AGM)

PRESENT: Janet Ness, Jill Cox, Lesley MacDonald, Meg Hodges, Alex Morrison, Jane Bustin, Colin Bowers, Ann-Marie Mathieu.

REGRETS: Pat Power, John Bregante, Lynn Pulsifer, Tanya Leopold.

1. Call to order:

Janet Ness called the meeting to order at 5:50pm.

2. Guests/Presentations: SKIPPED

3. Approval of Agenda:

MOTION: That the approval of the agenda with the Chair prioritizing those items which require a motion to be done first, as we will lose quorum at some point during the meeting.

MOVED BY: Lesley MacDonald **SECONDED BY:** Meg Hodges **CARRIED.**

Non-priority agenda items to be marked as **SKIPPED.**

4. Approval of Minutes of the Previous Meeting (April 11, 2019)

MOTION: That the minutes of the April 11, 2019 meeting be approved as presented.

MOVED BY: Jill Cox **SECONDED BY:** Meg Hodges **CARRIED.**

5. Correspondence and Communications:

There was no correspondence.

6. Business Arising from the Previous Meeting:

6.1 Kentville Library Project - Verbal Update by CEO

Ann-Marie reported that the Kentville Library had been broken into, and several items of equipment were stolen. The perpetrator has been arrested and some of the items have been recovered. The TV from the Community Room has been replaced, and security options are being discussed.

6.2 Wolfville Steering Committee - Verbal Update by CEO/Wolfville Rep

Janet reported that the Working Group continues to work through the process of preparing a report for Council.

6.3 Kingston Library - Update by CEO

Ann-Marie provided a report on the Kingston Library project (see attached). AVRIL will be hosting a public information session on June 20th, 10:00am-12:00 at the Kingston Fire Hall. Ann-Marie will present the Annual Report to the Village Commission on July 3rd.

7. Committee Reports:

7.1 Executive Committee, Janet Ness (Chair):

7.1.1 AVRIL Board Member Code of Conduct Policy [EX-0015]

MOTION: That the AVRIL Member Code of Conduct be approved as presented.

MOVED BY: Meg Hodges SECONDED BY: Colin Bowers CARRIED.

7.2 Finance Committee, Lesley MacDonald (Treasurer) **SKIPPED**

7.3 Human Resources Committee, Jill Cox (Vice-Chair) **SKIPPED**

7.4 Advocacy and Development Committee, Janet Ness **SKIPPED**

7.5 LBANS:

7.5.1 Report from the LBANS Representative, Alex Morrison

Alex reported on the APLA Conference and several of the interesting sessions he attended. The next LBANS meeting is in October at the joint NSLA/LBANS Conference.

MOTION: That the report from the LBANS Representative be accepted.

MOVED BY: Alex Morrison SECONDED BY: Lesley MacDonald CARRIED.

8. Report from the Chief Executive Officer

8.1 Financial Statements:

8.1.1 Operating Budget for the period April 1, 2019 - May 31, 2019

MOTION: That the Financial Statement for the period of April 1, 2019- May 31, 2019 be approved.

MOVED BY: Lesley MacDonald SECONDED BY: Jill Cox CARRIED.

8.1.2 Deferred Revenue/Reserves Balances as of June 2019

MOTION: That the Deferred Revenue/Reserves Balances Statement for June 30th, 2019 be approved.

MOVED BY: Lesley MacDonald SECONDED BY: Jill Cox CARRIED.

8.2 Performance Measures (Statistics) **SKIPPED**

8.3 Library Management Committee Report **SKIPPED**

8.4 One Card NS - Verbal Update **SKIPPED**

9. New Business SKIPPED

10. Member Reports (Roundtable) SKIPPED

11. Next meeting:

The next meeting is scheduled for September 12, 2019 5:00pm - 7:00pm, location to be announced.

12. Adjournment:

The meeting lost quorum at 6:15pm.

MOTION: To adjourn the meeting at 6:15pm due to loss of quorum.

MOVED BY: Meg Hodges SECONDED BY: Jill Cox CARRIED.

Minutes prepared by: Ann-Marie Mathieu
CEO/Secretary to the Board