



Annapolis Valley Regional Library

Regular Board Meeting
Thursday, February 18, 2021

6:00 p.m. - 7:38 p.m.

Zoom meeting

Minutes

PRESENT: Janet Ness, Jill Cox, Bob Morton, Pat Power, Emily Lutz [left meeting at 7:00pm], Gillian Yorke, Colin Bowers, Alex Morrison, Ann-Marie Mathieu.

REGRETS: Jane Bustin, Lesley MacDonald.

1. Call to order:

Janet Ness called the meeting to order at 6:00pm.

2. Guests/Presentations:

There were no guests

3. Approval of Agenda:

Item 6.2 Diversity Training was moved to Item 6.3; Item 7.1.1 Meeting with NSFM was moved to Item 6.2

MOTION: To approve the agenda as amended.

MOVED BY: Jill Cox **SECONDED BY:** Bob Morton **CARRIED.**

4. Approval of Minutes of the Previous Meeting (November 19, 2020)

MOTION: That the minutes of the November 19, 2020 meeting be approved as presented.

MOVED BY: Colin Bowers **SECONDED BY:** Emily Lutz **CARRIED.**

5. Correspondence and Communications

5.1 Sent

5.1.1 None.

5.2 Received

5.2.1 Email from Lynn Somers dated February 4, 2021 regarding Public Library Grant Opportunity: NS Dept of Community Services [details to be discussed under Item 8.1 Library Management Committee Report]

MOTION: To receive the correspondence

MOVED BY: Emily Lutz SECONDED BY: Gillian Yorke CARRIED

6. Business Arising from the Previous Meeting:

6.1 Kingston Library - Update by CEO

Ann-Marie reported that the AVRL is waiting on a date from the Ministry of Community, Culture and Heritage for the Kingston Grand Opening Celebration. Please see the news particle below.

<https://www.newswire.ca/news-releases/residents-of-kingston-to-benefit-from-modern-energy-efficient-community-library-854461475.html>

6.2 Meeting with NSFM

Janet Ness reported that she, and Ann-Marie Mathieu met with the Chair (Emily Lutz) and Executive Director (Juanita Spencer) of the Nova Scotia Federation of Municipalities [NSFM]. Emily reported that the Library Funding Formula had not come to the NSFM Board since the discussion around the twelve month notice of change for Municipal allocations [2019], and is not currently an agenda item for this group. Emily reported that NSFM secured \$350 million from the Provincial Government, and \$67.5 million from the Federal Government to assist Municipalities in paying for continued services, including libraries.

The Executive Director of the Association of Municipal Administrators of Nova Scotia [AMANS] also confirmed that the funding formula is not an agenda item for this group.

The Board engaged in a discussion regarding the funding formula allocations for the Municipal Units for 2021 - 2022. It was agreed that the CEO invoice the Municipal Units as per the new rate for the Funding Formula.

6.3 Diversity Training

The Diversity Training occurred over a three day period - February 9th - February 11th.

Feedback from the recent Diversity Training included the following:

- ✓ While the training was good, it was very focussed on one area of diversity. I am not sure what the future plans are, but I believe that it would be valuable to provide training in equity that would include the LGBTQ community, poverty, and culturally responsive language. I felt that it was quite high level.
- ✓ I believe that as Board members, we need to use an equity lens when we review or approve policies/procedures/guidelines. I know that our staff does an excellent job of this, but I am not sure that all Board members appreciate the effort that goes into this.
- ✓ The training was well-presented, but narrowly focused.
- ✓ Spent a lot of time on unconscious bias.

7. **Committee Reports:**

7.1 Executive Committee

7.1.1 Interregional Advisory Committee for Library Accessibility:

The work on this continues, and the framework is on track to be completed April 1, 2021.

7.2 Finance Committee, Lesley MacDonald (Treasurer)

7.2.1 Financial Statement:

The Financial Statement April 1, 2020 - December 31, 2020 was discussed.

7.2.2 Deferred Revenue Report:

The Deferred Revenue Report dated January 06, 2021 was discussed.

7.3 Human Resources Committee, Jill Cox:

7.3.1 Nothing to report

7.4 Advocacy and Development Committee, Janet Ness:

7.4.1 Nothing to report.

7.5 LBANS: Alex Morrison

7.5.1 LBANS AGM:

The AGM was held on Wednesday, April 17, 2021. NSLA informed LBANS that the upcoming conference was not going to be jointly hosted. There will be a meeting called within the next few weeks to discuss the future of LBANS.

MOTION: To accept all Committee Reports 7.1 - 7.4.

MOVED BY: Pat Power SECONDED BY: Emily Lutz CARRIED.

8. Report from the Chief Executive Officer

8.1 Report from the Library Management Committee

The Report from the Library Management Committee dated February 18, 2021 was discussed.

8.2 Performance Measures (Statistics)

The Performance Measures for April 1, 2019 - December 31, 2020 were presented.

MOTION: To accept the Chief Executive Officer's Reports 8.1 and 8.2

MOVED BY: Colin Bowers SECONDED BY: Bob Morton CARRIED.

9. New Business

9.1 There was no new business.

10. Member Reports (Roundtable)

- Jill Cox - Jill has attended the library several times. Recently retired staff have been working on call. There is a steady flow of people.
- Bob Morton - The Windsor Library is very well attended.
- Pat Power - FOL had their AGM on February 10th. The accessible doors are installed and functioning properly. Accessible parking spots have been installed. February 20th marked the beginning of the Speakers Series. Retired staff have also been working on-call.
- Gillian Yorke - The deposit service to the Pre-School Primary classes is really appreciated.
- Colin Bowers - Staff have done a wonderful job managing the space during COVID.
- Alex Morrison - Belongs to the FOL in Annapolis Royal. Lesley MacDonald is the new President of the AR FOL.
- Janet Ness - The flooring in Wolfville is going to be replaced. The project to replace the Wolfville Library is still moving forward.

11. Next meeting:

The next meeting is scheduled for **Thursday, April 15, 2021: 6:00pm - 8:00pm**, via Zoom.

12. Adjournment:

MOTION: To adjourn the meeting at 7:36 pm.

MOVED BY: Jill Cox SECONDED BY: Gillian Yorke. CARRIED

Minutes prepared by: Ann-Marie Mathieu
CEO/Secretary to the Board